



**MINUTES OF THE
NCCSIF EXECUTIVE COMMITTEE MEETING
TELECONFERENCE
JULY 19, 2012**

MEMBERS PRESENT

Paula Islas, City of Galt
Karin Helvey, City of Gridley
Liz Ehrenstrom, City of Oroville
Gina Will, Town of Paradise
Sandy Ryan, City of Red Bluff
Tim Sailsbery, City of Willows
Steve Kroeger, City of Yuba City

MEMBERS ABSENT

Jeff Kiser, City of Anderson
John Brewer, City of Corning

GUESTS & CONSULTANTS

Susan Adams, Alliant Insurance Services
Johnny Yang, Alliant Insurance Services
Craig Wheaton, York Insurance Services
Kelly Aldrich, York Insurance Services

A. CALL TO ORDER

The meeting was called to order at 10:32 a.m.

B. PUBLIC COMMENTS

There were no public comments made.

C. APPROVAL OF AGENDA AS POSTED

A motion was made to approve the Agenda as posted.

MOTION: Steve Kroeger **SECOND:** Tim Sailsbery **MOTION CARRIED**



D. CONSENT CALENDAR

1. Draft Minutes of the Executive Committee Meeting – May 10, 2012
2. Check Register at June 30, 2012
3. Investment Reports
 - a. Chandler Asset Management – Short/Long Term as of April 30, 2012

A motion was made to approve the Consent Calendar.

MOTION: Steve Kroeger **SECOND:** Gina Will **MOTION CARRIED**

E. JPA BUSINESS

E1. Appointment of NCCSIF President

Ms Susan Adams advised that Mr. Steve Kimbrough, NCCSIF President, has resigned from the office of NCCSIF President as of June 26, 2012 and that the Executive Committee should appoint a new President to serve out the term that expires December 31, 2012.

Ms. Liz Ehrenstrom volunteered to assume the role of NCCSIF President if there are no other members who are interested. Ms. Karin Helvey then volunteered for the role of NCCSIF Vice President if there are no other members who are interested.

A motion was made to recommend to the Board of Directors the appointment of Liz Ehrenstrom, City of Oroville as NCCSIF President and Karin Helvey, City of Red Bluff as NCCSIF Vice President.

MOTION: Steve Kroeger **SECOND:** Tim Sailsbery **MOTION CARRIED**

E2. Check Signing Authority

Ms. Adams explained to the Committee that in order to expedite payment for invoices, the Executive Committee should discuss and approve amending the JPA ByLaws as respects check signing authority to allow one signature on those checks that are greater than \$5,000 in value and are issued monthly to NCCSIF's Claims Administrator, JPA Administrator, Risk Control Service Provider and Accountant.

If the Executive Committee approves recommending the ByLaw change, upon approval of the Board, it will be effective 30 days from the Board meeting date in accordance with the ByLaws amendment notice requirement.

Mr. Tim Sailsbery, Ms. Liz Ehrenstrom and Mr. Steve Kroeger agree with approving the recommendation to the Board of Directors.



A motion was made to recommend to the Board of Directors that the NCCSIF Bylaws Section 19 Disbursement of Funds be amended as proposed at today's meeting.

MOTION: Gina Will **SECOND:** Karin Helvey **MOTION CARRIED**

I. ADJOURNMENT

The meeting was adjourned at 10:48 a.m.